

## **LRSA Executive Meeting Minutes November 24, 2022**

Hosted at Evelyn Dean's

### **In Attendance:**

Evelyn Dean  
Len Rhodes  
Bob Clement  
Joanne Clement  
Ian Wilcox

### **Meeting Notes**

#### **1. Review Agenda and additions: None**

#### **2. Review and Approve Sept. 28 and Oct. 30 Minutes**

- Various minor edits were suggested.
- Note that an in-camera meeting was held by the Executive Oct. 30 as it included private and confidential information. As such, meeting notes will not be posted publicly.
- Motion to approve minutes of 28th Moved: Bob Clement, Second: Joanne seconds- all in favour

#### **3. Current Projects:**

##### Drainage Plan Development Terms of Reference

Ian provided an update regarding the Drainage Plan project including development of a terms of reference and initial discussions with potential consultants.

Additional consultants were suggested for consideration by Executive Members:

Ainsley Collingwood  
Pearson Engineering

##### Ditch Erosion at Flanikin's

No progress yet. Hoping to start next week if conditions allow. Plan is to clean ditch at Shoot's as well. Locates have been done for gas and water.

##### Meeting with Municipal Staff

Bob Clement met with Brent Flanakin and municipal staff including Jennifer Wylie, Drainage Superintendent. Brent explained shared his opinion that properties to the west of him have increased run-off that's affecting his property and our road. Municipal staff reiterated a building permit requires a drainage plan to ensure no impacts on neighbours. Regardless, there has been a change in run-off volumes that requires action from our Association.

##### Drainage Works Funding Model

There is some question whether our current practice of cost sharing road-side ditches and tiles at 1/3 property owner and 2/3 Road Association as unfair. Recent experience with increased run-off from properties outside our Association being channeled through one or two Association member's land seems to penalize those Members as having to pay for upgrades (1/3 of cost) even though the source of increased flows is not from their actions. It is being argued that the Association should pay 100% of costs, similar to municipal rate payers on public roads.

The current funding model will be reviewed by the Road Maintenance Committee and will form part of the new Drainage Plan Project.

#### Other Road Maintenance Committee Updates

- Drainage Plan Terms of Reference prepared
- Initial expert contacts have been made to discuss and refine project scope in terms of cost:
  - GSS Consulting- Owen Sound
  - BM Ross Consulting- Goderich
  - Greenland Consulting- Collingwood
  - University of Guelph 3rd year engineering capstone project
- Potholes filled
- Road stakes remain to be installed
- Contact with Chris Juniper- Only driveway change has been added for this winter
- Waiting on winter snow clearing quote from Chris Juniper however we've been advised by others that snow contractors are overwhelmed and that if we have a company on contract, we should consider ourselves lucky.

#### **4. Road Signage Committee Report**

Joanne Clement spoke with a neighbour north of the dead-end. They felt a small sign "Use at Own Risk, Private Road" would be acceptable and preferred. Also, our wish to repair the fence would be supported as long as the walking path opening is maintained.

#### **5. Road Committee Report:**

- The regularly scheduled Fall road inspection was completed (Oct. 22, 2022) and a summary report prepared.
- Len and Ian filled small potholes with cold-patch and roadside stakes are to be installed shortly to guide winter snow clearing.
- There is some concern regarding the municipality's under-road culvert replacement work planned for the south end of our road (in front of Rogers). It is unclear if the work is proceeding. Also, there is concern municipal snow plows are leaving a ridge of snow at stop sign as they make the turn to head west on Centreville Road.

#### **6. Financial Update:**

- Two thirds of members have paid their annual dues. Executive members will follow up with those outstanding.
- Our current bank balance is \$31,080.82
- Confirmed that Baymount Services have been contracted for ice treatment this winter.

#### **7. Insurance and FOCA Renewals:**

The Association's insurance policy has been renewed for the upcoming year. Many thanks to Bob Clement for reviewing the policy and coordinating the renewal. Overall the price has increased ~\$50. There have been some minor changes to the policy but these do not have a significant affect on the protections provided to our Association. The policy includes \$5M in general liability.

FOCA has requested a list of executive members.

#### **8. Other issues**

Web site backup discussion: Ian to investigate current practice and consider if the Association takes the initiative to keep a local backup.

#### **9. 2023 Executive Meetings**

January 10  
Feb 21  
April 4  
May 30

**10. Meeting Adjourned.**