

**Lakeshore Road Association
Executive Committee Meeting- Minutes
June 10, 2018**

In Attendance: Valerie Brodrick, Len Rhodes, Evelyn Dean, Joanne Clement, Ian Wilcox, Paula Wilcox

Location: Wilcox Home

Purpose:

- Provide Draft By-law comments
- Plan and budget for road resurfacing

1. Additions to the Agenda - none
2. Review Minutes of May 21st Meeting - no additions
3. Draft By-Laws were presented by Val and Evelyn, reviewed in detail and revised where appropriate. Evelyn offered to make the changes for a final draft to circulate to the Executive prior to the AGM. Evelyn suggested we have a formal process for allowing all members to have access to the Bylaws and minutes of the Executive meetings. A decision was made to make the official Year of the Association from June 1st to May 31st of each year.
4. The AGM date is confirmed for Aug 18, 2pm at Valerie Brodrick's home. Ian will send out a "save the date" notice to the membership
5. Road Resurfacing Update- Ian and Len informed the Executive regarding their meeting with Sutherland's regarding the work and expected costs for culvert, drainage, road preparation, and road resurfacing. Sutherland will provide a quote for pulverizing the road from the corner at Len's to the end of the road at Lakeshore Road North. It may be up to \$15 000 to do the culverts/drainage and pulverizing but Len's request for a ballpark figure from Sutherland's did not result in a reply.
6. Road Ownership Update - Ian has been in contact with Rob Armstrong, Acting CAO for the municipality of Meaford and he is meeting with lawyers about ownership. The section of the road in question is from Kearn's property to Rhodes' property. The municipality is committed to getting an answer to the Association by the end of the summer.
7. Joanne reported on some thoroughfare concerns.
8. No other business was identified
9. Proposed Agenda for Next Meeting: Date: Saturday July 7, 2018 9:00 Purpose: AGM Prep
 - Inaugural Meeting Agenda and Materials
 - Assign responsibilities
 - Finalize Membership List
 - Invitations
 - NOTE: This meeting is a place holder only. Our intent is to prepare for the AGM via email if possible.

Action Items:

1. Evelyn to prepare and distribute a final draft for the bylaws for the Executive to review
2. Prepare information package for potentially new property owners (after the AGM)
3. Register the Lakeshore Road (South) Association with the municipality (after the AGM)
4. Paula to look into a method for sharing bylaws, minutes of the Executive meetings and other information with membership
5. Ian to send "save the date" notice to membership regarding the AGM with potluck to follow
6. Ian and Paula to get contact information for Don Wilson, Karen Davie and the empty lots if able

7. Ian will work on a draft letter regarding the road resurfacing and culvert/drainage work to be approved by the Executive and shared with the membership once a quote from Sutherland has been received.
8. Ian to develop an agenda and meeting preparation document for the AGM and email to the executive.
9. The July 7th meeting date will be kept as a place holder but may not be needed if progress is made in preparing for the AGM via email.