

**Lakeshore Road South Association
Executive Meeting Minutes
Aug. 1, 2019**

9:00am, Len's home

Present: Len Rhodes, Evelyn Dean, Joanne Clement, Ian and Paula Wilcox

Regrets: Valerie Brodrick

Purpose: Road update and AGM preparation

1. Road: Update on culverts, potholes and resurfacing -
 1. The culverts are finished at a cost of \$8465. They may need some time to settle. The roadside drainage at Rhodes and Wilcox came to \$1328 of which 2/3 were paid by the Association and 1/3 by the property owners, as per our policy. Total cost for the Association is \$9351.
 2. Ian contacted the Municipality and they will not be filling in the potholes on the road. We could do the work ourselves; the municipality will sell us the cold patch for \$150 per ton. Ian will contact the Municipality to arrange to do the work ourselves. A suggestion was made to discuss this issue further with the CAO and prepare a presentation to Council.
 3. The projected cost of preparing the road for resurfacing from Sutherlands was ~\$11,000. A suggestion was made to send Sutherland's the quote and ask for a new quote, including resurfacing. We can also ask for a price for resurfacing from the Municipality and make a decision about who does the resurfacing at a later date. The best would be to talk to Rob Armstrong asking for a quote - even if it is historical pricing, given they won't likely get a quote until the end of the year. Evelyn will contact him.
2. Current financial account balance is \$24,797. Three residents have not paid their dues and they will be contacted again by email or in person, where able.
3. Snow Removal fee discrepancy/adjustment (Ian and Len) - Propose a reduction in road snowplowing cost per household from \$200 to \$175 per resident. Increase driveway portion from \$300 to \$375 per driveway. Len and Ian will make a proposal for adjustments at the AGM.
4. 2020 Budget - Propose the following for the upcoming year:
 1. Increase the capital amount requested from \$150 to \$200 per property. This will build our reserve to ~\$32 000 in the next 10 years when it is anticipated the road will need to be pulverized and resurfaced again.
 2. Increase insurance fee by \$5 to \$85 per property
 3. Increase the FOCA fee by ~2%
 4. Integrate the subsidy money into the budget
 5. At the AGM, prepare everyone for a possible \$500 special fee to cover the cost of pulverizing and resurfacing the road in 2020. Remind everyone this is based on the approved request, at the last year's AGM, of a \$1500 upset limit. Residents have only been asked to pay \$1,000 to date.
5. AGM preparation - The following agenda items will be included in the AGM
 1. Welcome and Introduction
 2. Approval of 2019 Agenda and 2018 Minutes
 3. Year in Review
 4. Bylaws - review
 5. Statement of Financial position
 6. 2019/2020 Proposed Activity and Budget
 7. Confirmation of Acts

8. Elections - Len and Paula would like to step down. Rest of executive will stand for the coming year, and efforts will be made to get new executive members for the following year.
9. Other Business
10. Adjourn
6. Other - Paula will send out the invitation and Agenda for the AGM asking everyone to review the 2018 minutes, the current bylaws, and the draft 2020 budget in preparation.
-Joanne will touch base with the Allans about the AGM. Val is also willing to help with any questions they may have about hosting.
7. Next Meeting Date to be set at the call of the President