

## **LRSA Executive Meeting Agenda and Minutes**

**June 26, 2024**

Hosted by: Evelyn Dean (President)

In Attendance:

Evelyn Dean (President)

Bob Clement (Vice President)

Len Rhodes (Treasurer)

Ian Wilcox (Secretary)

Regrets:

Joanne Clement

Brent Flanikin

### **Agenda and Minutes**

#### 1. Review and Approval of Agenda

Moved: Ian

Seconded: Len

Carried

#### 2. Review of Minutes from May 6, 2024

Moved: Bob

Second: Len

Carried

#### 3. Road Maintenance Committee Report

Comments:

- 2024 priorities are drainage at Piett's and Clements plus pothole maintenance.
- Still expecting municipality to replace under-road culvert at south end of road.
- Ian to collapse June 8 Road Maintenance Report for AGM circulation. (i.e., get rid of past updates).

#### 4. Finance Update

- No change in account balance since last meeting. Balance is \$16,953.02 plus \$20K in a GIC investment.
- One member with outstanding dues. Len to follow up with them via phone.
- Have no contact back from them- no response
- Discussion regarding options when member's dues are in arrears: Len looked at FOCA website but there appears to be no real alternative other than continued reminders in a civil tone.

#### 5. Budget Strategy for AGM

- Need to develop formal receipt
- Ian to develop draft budget with Len's help and circulate to executive by second week of July

6. Ian to add a notice on web page re importance of insurance and note that coverage is only available to members in good standing i.e., dues have been paid.

## 7. By\_Law Committee

Minor edits to By-laws were reviewed by Bob and will be presented to the membership at the AGM for approval.

Moved: Ian  
Second: Len  
Carried

Other issues for the executive to consider that aren't necessarily by-laws:

- Should there be a more general introduction to the By-Laws e.g., geographic scope of the road (start and stop, width) and drainage, properties to be included in the Association, etc.?
  - Shore protection seems to be an odd effort- how do we capture that? Maybe a statement recognizing that that section of road has no ownership but all paid to protect the integrity of the road?
  - Bob will work on putting this in writing.
  - Nominating Committee- Do we need it? Can be the executive
  - President shall appoint a chair... Does this statement conflict with the defined role of the Vice-Chair?
  - Who keeps list of contact information?
  - Secretary post all information? What about just having people request information?  
Executive agreed we need to take the initiative to publicly post information i.e., via the Association's web page.
  - Joanne will not be able to do the Year in Review- Evelyn will do it for this year's AGM.
  - Quorum- Change from "4" to a percentage 66%?
  - Appendix 1- Change to lower case. Evelyn will reformat.
- Bob will consider input, make changes and send to executive for review.

## 8. AGM WorkPlan

- Ian and Len to prepare a draft budget
- Each committee chair is to prepare a written update
- Len to prepare a Statement of Financial Position
- Evelyn to prepare a Year in Review
- Ian to document proposed activities (Ian)
- Confirmation of Acts
- Elections
- Evelyn will create package

9. Evelyn will draft a formal letter to the municipality requesting financial support for a new sign at south end of the road.

## 10 Other Business:

- Garbage can has been removed from park at bridge.
- Change AGM to Saturday Sept. 7- Ian and Paula to host

Adjourn