

December 1, 2017
LRA Executive Meeting Minutes

In Attendance: Len Rhodes, Val Brodrick, Joanne Clement, Ian Wilcox
Regrets: Evelyn Dean, Paula Wilcox
Location: Wilcox Home

Action Item: Ian to contact Association members regarding late payment for snow removal.
(Completed thanks to Len).

1. Questions/ comments from Municipal Meeting with Darcy Chapman?
 - No questions other than the comment that we have to remain vigilant regarding this issue for the next year and in working with a new Council following the 2019 municipal election.
2. Letter for municipal budget input- Ian
 - Reviewed letter and Executive is satisfied our position has been expressed.
3. Drainage Concerns/ Plan- Contact Phillip Taylor- Ian
 - **Action Item:** Ian to contact Phil Taylor.
 - There are two areas of existing concern- at #234 which includes road damage, and at #215 which has also caused driveway and house structural damage.
 - There are future concerns as well. If/ when further development occurs, drainage capacity will have to be increased.
 - Ian proposed the idea of hiring a drainage engineer or consulting firm to create an overall drainage plan for our road. This would include consideration for swales/ ditches parallel to the road, under-road culverts and sizing, future development, and a formula for payment that balances individual and Association interests and benefits. Ian will talk to Phil Taylor regarding options and pricing.
4. 2018 Road Resurfacing?- All
 - Ian will work with municipal staff to ensure we are included in tenders for 2018.
 - **Action Item:** Ian to forward a letter to municipal staff requesting our inclusion in 2018 tenders for road resurfacing.

5. FOCA Application- Val

Action Item: Len to forward a cheque to Val for our FOCA membership application- \$183.50.
(Completed).

Val will make the submission for FOCA membership as soon as the application is complete.

6. Executive names/ positions- Val

Executive Positions:

As part of the FOCA application Val is completing, we are required to list names and executive positions. Following a brief discussion, the following were "appointed" for a term that will end (or be renewed) at this Summer's AGM:

President- Ian
Vice President-Joanne
Treasurer- Len
Secretary- Paula
At Large- Val and Evelyn

Congratulations.

7. Insurance- Val

- Val is completing an application to Cade Insurance. Cade is the insurance carrier that provides preferred rates to FOCA members.
- Both General Liability and Directors and Officers insurance are being considered.

- Consideration should be given to securing a second quote from another carrier to ensure we are receiving the best value.
 - **Action Item:** Ian to seek a second quote for comparison.
 - **Action Item:** Once we are comfortable with a quote, Ian will circulate the quote and cost per family or lot to the Association Membership with a recommendation that we purchase insurance and giving a deadline for questions and objections. The Executive will make the final decision. A decision should be made this winter, if possible.
8. Table of Dues/ Costs- Ian
- The table was reviewed and updated.
 - **Action Item:** The table will be circulated to Executive Committee Members for their information.
 - **Action Item:** The table will be presented to Association Members for approval at the AGM.
9. Road Association By-laws- Val
- Val created draft by-laws based on Cedar Ave. and a template from FOCA.
 - Lots of discussion and questions ensued
10. 2018 AGM- Ian
- **Action Item:** Ian to schedule early in the new year and to start a draft agenda. Anticipate a July meeting date
11. Other- No other business was brought forward. No future meeting date was scheduled but it's anticipated for April or May once people return from the South.
12. Adjourn