

**Lakeshore Road South Association  
Executive Committee Meeting Minutes  
September 8, 2018  
9:00 am, 217 Lakeshore Road**

**Present: Len, Evelyn, Joanne, Ian, Paula  
Regrets: Valerie**

**Purpose:**

- Review and delegate action items following AGM

1. Additions to the Agenda - none
2. Insurance decision - Comparison of insurance quotes from Cooperators and Cade Insurance (through FOCA). Main difference is in the coverage for Directors and Officers Insurance - Decision was to go with Cade Insurance. Evelyn will follow up to purchase the insurance commencing Oct. 1st
3. Finalize Bylaws -  
Evelyn will finalize the Bylaws which will be sent out to the membership.  
Evelyn, Len and Joanne offered to stay on for the one year term.  
A suggestion to limit the length of time any one executive member stays in office will be brought up at the next AGM.
4. Fall Road Maintenance Quotes - The plan is to get the culverts done this fall. Ian and Len will talk about getting some quotes and deciding who can do the work.
5. Members' Dues notification -  
Paula will draft a letter to the membership regarding this year's dues.  
Ian will draft a letter to Lois Douglas regarding FOCA membership and insurance.  
Evelyn agreed to deliver the letter to Lois Douglas.  
Len will look into the information needed to proceed with an E-transfer payment option for the membership.  
The following package should be available for the membership:  
Bylaws  
Budget  
Financial position statement  
Member's list  
Minutes
6. Chris Juniper re: 2019 pricing and driveway concerns - Ian will contact him, ask for a letter of insurance and review the driveway concerns expressed by individual property owners
7. Contact Municipality of Meaford - Joanne will draft an email to all candidates to increase awareness of our road associations, to request for a status quo for the associations and to express our interest in continuing to work in partnership with the Municipality .
8. Signage was brought up at the AGM. The following suggestions were made:
  - Speed limit
  - Private road
  - Dead End. No turn around. Be prepared to back out.
  - A directional sign to Lakeshore Road North

Ian will ask the Municipality for assistance with signage. Once we have some designs for signage, we can send it around to the membership.

9. Heavy equipment road usage fee consideration - Decision is to put it on the agenda for the next AGM.
10. Investigate incorporation - Discussion- may follow up at a later date.
11. Regarding calcium for the S - curve. Executive decided to purchase more calcium in the spring, until the road can be re-surfaced.
12. Consider developing an Association website - This will be a way of making information available to the membership and to potential members. Paula will initiate the website. Executive agreed to the costs associated with setting up a website.
13. Future Executive Meeting agenda items were reviewed by Ian
  - Consider Drainage Plan Cost Allocations:
    - A. Culverts under road paid for by Road Association
    - B. Catch basins, roadside tile and swales paid 1/3 by individual property owner and 2/3 by Road Association
    - C. West property water conveyance to catch basin or tile paid 100% by individual property owner
  - Future Budget Items:
    - A. Administrative amount - AGM host, fees for photocopying, website
    - B. Signage (future capital)
    - C. Website
14. Next Meeting - Oct. 20, 2018 9:00 at Evelyn's