

March 16, 2021 Hosted via Zoom

In Attendance: Len Rhodes (Treasurer), Val Brodrick, Evelyn Dean (President), Joanne Clement, Bob Clement (Vice), Ian Wilcox (Secretary)

Agenda and Minutes

1. Review and approval of minutes • Moved by: Joanne Clement • Seconded by: Val Brodrick • Carried
2. Sign Committee Update- Joanne Clement - The Committee is narrowing down choices (designs, wording) for signs to be installed at the north and south ends of road. Several options were presented to the Executive during the meeting. Examples of sign topics and draft wording includes: - privately owned and maintained - no turn around or exit - residents, guests and deliveries only - no public parking - use at your own risk - no motorized vehicles - stoop and scoop - The preferred options will be selected at a committee meeting next week.

A suggestion was made to circulate the draft sign designs to Association Members. Following that, the Committee will secure quotes and bring the recommendation to the executive for final review and approval.

3. Bylaw Committee Update - Bob Clement - The Committee is currently looking at duties of members and the executive. Future topics will include the AGM, proxy voting etc. Progress has been made but more discussion and time is required.

- An issue was presented to the Executive for their input: Should money collected for a specific purpose that is not spent within one year be returned to members? e.g., road resurfacing. Concern has been expressed by one member that resurfacing was promised and hasn't been completed therefore money should be returned. Discussion - Road resurfacing project is an example of funds that are needed but there have been unexpected delays. Returning funds would have been counter-productive. - Absolutely agree the executive needs to be accountable for funds. –

The Executive needs to be deliberate in financial reports to identify what collected funds are to be used for. e.g., road maintenance vs road resurfacing vs road restoration vs future capital- Need to maintain some level of flexibility while being accountable. - If there is a special request it should be for a specific purpose. The executive will utilize checks and balances to report back to the membership if the money needs to be reallocated because of a priority issue.

- Transparency and accountability of the executive and use of member's funds needs to be a priority principle within the by-laws. (1, budget and work plan, 2 any in-year updates, 3. financial reporting at AGM).

4. Road Resurfacing Committee update- Len and Ian. Len received 4 Quotes to date they ranged from \$93,000 which included pulverizing, and asphalt topping to \$36,400 for topping with tar and chip with some patching. Possible additional quotes may be received-Len to follow-up.

At the February 16 Road Resurfacing Committee meeting, it was recommended we stick to an upset limit of \$56,000 to ensure that no additional money would have to be requested from Association members.

Still working towards having the project completed this summer

5. Other Issues

- Drainage concerns along the road in front of Kearns, Flanakin, at S curve, and Odnokons.
 - Do they have to be dealt with prior to resurfacing? Concern standing water could damage road.
 - Need to consider if a culvert is needed.
 - Action: Ian to call Wayne Knott for a recommendation and for a quote for Kearns, Flanakin and Odnokons.
 - Our Drainage Plan identifies under road culverts to be paid 100% by the Association, road side ditches or culverts are 1/3 paid by the property owner, 2/3 by the Association
- Need a replacement for Zoom account -Decision to go with Google Meets - Executive to upload before next meeting.
- Bob- Suggested we add history of the association on the web site? Include photos. Bob would be happy to help put that together.

6. Next meeting - Tuesday April 6 at 7:00 via Google Meets - Evelyn will send an invite 10 minutes before the meeting starts